



Regus Suites, 17th Floor, JKUAT Towers, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

= +254 700 722 522 | **S** +254 722 300 245.

admin@achrp.org | shttps://achrp.org

NITA: NITA/TRN/1234

Strategic Staffing Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
10th Jun, 2023	08:30 AM-11:30 AM	3 Hour(s)	Webinar, Zoom	1	1,500.00

Course Overview

IHRM: C00259

Strategic staffing training is a comprehensive program designed to equip organizations with the necessary tools and knowledge to effectively plan, recruit, and retain the right employees. It emphasizes the importance of aligning staffing strategies with organizational objectives to promote long-term success. Through this training, participants learn how to analyze labor markets, forecast workforce requirements, and implement effective recruitment and retention strategies. The program also covers best practices for managing a diverse workforce and promoting employee engagement. Overall, strategic staffing training is an essential investment for organizations looking to optimize their staffing practices and achieve their business goals.

Course Objectives

By the end of this program, participants will be able to;

- Reducing recruitment costs.
- Techniques to attract job candidates.
- Making organization the employer of choice.
- Identifying present and future business requirements pertaining to staffing.
- Alternative staffing activities.
- Techniques to develop an effective job advertisement.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- Managers and supervisors responsible for team performance.
- Human Resource Managers
- Legal advisors and compliance officers.
- HR Business Partners
- HR Officers
- People Managers

Video Link(s)

Module Title	Video Link
Strategic Staffing	https://www.youtube.com/watch?v=Af7YH0DlpnU

DenPilathita CHRP. Den PN Gathitu Secretary General Academy of Certified Human Resource Professionals



DATE: 03:11:2025

Academy of Certified Human Resource Professionals Ltd.

Regus Suites, 17th Floor, JKUAT Towers, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

1 +254 700 722 522 | **3** +254 722 300 245.

admin@achrp.org | https://achrp.org

NITA: NITA/TRN/1234 IHRM: C00259

PROFORMA INVOICE

Invoice To:								
	nization Name	Phone Nun	nber	Email Add	Email Address			
	Figurization Nume			Email Mail 655				
QTY	DESCRIPTION		NET (KES)	VAT (KES)	GROSS (KES)			
1	Strategic Staffing training	1,500.00	240.00	1,740.00				
GROS		1,740.00						
PAYMENT DETAILS								
Pay Bill No: 247247								
Bank Name: Equity Bank Account Name: Academy of Certified Human Resource Professionals Ltd Account Number: 1 2 9 0 2 7 1 2 4 5 7 5 3								
NOMI	INEE DETAILS							
We wish to Nominate our employee(s) listed below to attend the above training:								
#	NAME		EMAIL ADDRESS		TELEPHONE			
NOMINATION AUTHORIZATION & FUNDING CONFIRMATION								
I, the undersigned, authorize this nomination and confirm that funds are available for this training.								
Name of Authorizer:								
Position:								
Mobile Phone No.: Email Address:								
Organization KRA PIN: Signature:								
Date: Stamp:								
Email this document to admin@achrp.org								

NB: No credit facilities. Full payment is required before participation.