

Academy of Certified Human Resource Professionals Ltd.

Regus Suites, 17th Floor, JKUAT Towers, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

2 +254 700 722 522 | **3** +254 722 300 245.

admin@achrp.org | https://achrp.org

NITA: NITA/TRN/1234

Auditing HR Systems Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
10th Oct, 2024	08:30 AM-11:30 AM	3 Hour(s)	Webinar, Zoom	1	1,500.00

Course Overview

IHRM: C00259

This session focuses on auditing various HR systems, such as recruitment, performance management, and career development.

Course Objectives

By the end of this program, participants will be able to;

- Audit key HR systems and processes.
- Identify areas for improvement.
- Ensure alignment with organizational goals.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

Video Link(s)

Module Title	Video Link
Auditing HR Systems	https://www.youtube.com/watch?v=3DdVJzbyiz8

Den Mathitu

CHRP. Den PN Gathitu Secretary General

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DATE: 03:11:2025		PROFORMA INVOICE							
Invoice To:									
Organization Name		Phone Number		Email Add	Email Address				
QTY	QTY DESCRIPTION			NET (KES)	VAT (KES)	GROSS (KES)			
1				1,500.00	240.00	1,740.00			
GROSS: One Thousand Seven Hundred Forty 1,740.00						1,740.00			
PAYMENT DETAILS									
Pay Bill No: 247247									
Bank Name: Equity Bank Account Name: Academy of Certified Human Resource Professionals Ltd Account Number: 1 2 9 0 2 7 1 2 4 5 7 5 3									
NOMINEE DETAILS									
We wi	We wish to Nominate our employee(s) listed below to attend the above training:								
#	NAME			EMAIL ADDRESS		TELEPHONE			
NOM	INATION AUTHORIZATION	N & FU	INDING CON	FIRMATION					
I, the undersigned, authorize this nomination and confirm that funds are available for this training.									
Name of Authorizer:									
Position:									
Mobile Phone No.: Email Address:									
Organization KRA PIN: Signature:									
Date:									
Email this document to <u>admin@achrp.org</u>									

NB: No credit facilities. Full payment is required before participation.