

## Capturing & Structuring HR Knowledge Training

| Date          | Venue | CPD | Cost (Excl. VAT)PP | Registration Link             |
|---------------|-------|-----|--------------------|-------------------------------|
| 7th Jun, 2025 | Zoom  | 1   | 1,500.00           | <a href="#">Register Here</a> |

### Course Overview

Learn how to effectively document and organize crucial HR insights to prevent knowledge loss. This module covers best practices for institutional knowledge retention, structuring HR knowledge for easy access and retrieval, and developing effective repositories to support HR operations.

### Course Objectives

**By the end of this program, participants will be able to:**

- Learn best practices for institutional knowledge retention.
- Structure HR knowledge for easy access and retrieval.
- Develop effective repositories to support HR operations.

### Target Groups

**This training is suitable to a wide range of professionals but will greatly benefit,;**

- HR Professionals

### Zoom Credentials

| Webinar Link  | Meeting ID    | Password |
|---|---------------|----------|
| <a href="https://us02web.zoom.us/j/86511587877?pwd=eTkWY3EBdquxLVavF8RjJDPb2bNu5a.1">https://us02web.zoom.us/j/86511587877?pwd=eTkWY3EBdquxLVavF8RjJDPb2bNu5a.1</a> | 865 1158 7877 | 836233   |

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