

Introduction to HR Auditing Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
1st Oct, 2025	9:00 AM-12:00 PM	3 Hour(s)	Zoom, Online	1	1,500.00

Course Overview

This module introduces the fundamental concepts of HR auditing. It covers the objectives and types of HR audits, the roles and ethical responsibilities of an auditor, and the overarching framework of the HR audit cycle.

Course Objectives

By the end of this program, participants will be able to;

- Understand the structure, scope, and strategic value of HR audits.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- HR Professionals

Video Link(s)

Module Title	Video Link
Introduction to HR Auditing	https://www.youtube.com/watch?v=9rRUktPdc2M

**CHRP. Den PN Gathitu****Secretary General****Academy of Certified Human Resource Professionals**

DATE: 03:11:2025

PROFORMA INVOICE

Invoice To:

Organization Name	Phone Number	Email Address

QTY	DESCRIPTION	NET (KES)	VAT (KES)	GROSS (KES)
1	Introduction to HR Auditing training	1,500.00	240.00	1,740.00
GROSS: One Thousand Seven Hundred Forty				1,740.00

PAYMENT DETAILS

Pay Bill No: 247247 **Account No.:** 300245 **Amount:** KES 1,740.00

Bank Name: Equity Bank
Account Name: Academy of Certified Human Resource Professionals Ltd
Account Number: 1 2 9 0 2 7 1 2 4 5 7 5 3

NOMINEE DETAILS

We wish to Nominate our employee(s) listed below to attend the above training:

#	NAME	EMAIL ADDRESS	TELEPHONE

NOMINATION AUTHORIZATION & FUNDING CONFIRMATION

I, the undersigned, authorize this nomination and confirm that funds are available for this training.

Name of Authorizer:

Position:

Mobile Phone No.: Email Address:.....

Organization KRA PIN: Signature:.....

Date: Stamp:.....

Email this document to admin@achrp.org

NB: No credit facilities. Full payment is required before participation.