



## Academy of Certified Human Resource Professionals

Regus Suites, 17<sup>th</sup> Floor, JKUAT Towers, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

Tel: 020-5157034 | Mobile: 0722 300 245.

Email: [admin@achrp.org](mailto:admin@achrp.org) | Website: <https://achrp.org>

IHRM ACCREDITATION NO.: C00259

NITA ACCREDITATION NO.: NITA/TRN/1234

### 2023 TRAINING CALENDAR

S/NO.	COURSE TITLE	DATE	DURATION	VENUE	COST	CPD
1	Attracting & Retaining Talent	28:01:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
2	Building a High Performance Organization through Coaching	04:02:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
3	HR Counselling Skills	16:02:2023	2 Day(s) Day(s)	Zoom	2,000	2
4	Using KPIs to Manage Performance	11:03:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
5	HR Policies & Strategies	18:03:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
6	Certified Human Capital Coach	20:03:2023	5 Day(s) Day(s)	Nakuru	60,000	6
7	Key Performance Indicators (KPIs)	01:04:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
8	Managing Difficult Employees	08:04:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
9	HR Business Partnering	15:04:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
10	HR Mentoring Skills	21:04:2023	2 Day(s) Day(s)	Zoom	2,000	2
11	Labour Legislation	06:05:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
12	HR Measurement & Metrics	13:05:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
13	The Employment Act & Its Practical Applications	20:05:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
14	Data Visualization & Story Telling	27:05:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
15	Strategic Staffing	10:06:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
16	Finance for HR	17:06:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
17	HR Competencies	08:07:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
18	Certified Corporate Trainer	11:07:2023	4 Day(s) Day(s)	Naivasha	60,000	6
19	Gender Mainstreaming at the Workplace	11:07:2023	4 Day(s) Day(s)	Mombasa	60,000	6
20	Gender Mainstreaming at the Workplace	15:07:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
21	10th HR Symposium	18:07:2023	4 Day(s) Day(s)	Mombasa	60,000	6
22	Competency Based Performance Management	12:08:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
23	10th HR Symposium	15:08:2023	4 Day(s) Day(s)	Nakuru	60,000	6
24	Competency Iceberg Model	19:08:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
25	Compensation & Rewards Management	09:09:2023	3 Hour(s) Hour(s)	Zoom	1,500	1

26	Performance Management	16:10:2023	5 Day(s) Day(s)	Naivasha	60,000	6
27	11th HR Symposium	16:10:2023	5 Day(s) Day(s)	Mombasa	60,000	6
28	Certified Workplace Counselor	23:10:2023	5 Day(s) Day(s)	Nairobi	60,000	6
29	Performance Management	30:10:2023	5 Day(s) Day(s)	Naivasha	60,000	6
30	Initiating, Conducting & Managing Disciplinary Hearing	01:11:2023	3 Day(s) Day(s)	Naivasha	50,000	0
31	Overview of HR Business Partnering	18:11:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
32	Transformational Industrial Relations & Employee Relations	20:11:2023	5 Day(s) Day(s)	Naivasha	60,000	6
33	Certified Human Resource Auditor	27:11:2023	5 Day(s) Day(s)	Mombasa	60,000	6
34	Internal HR Consulting Skills	29:11:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
35	Communication & Influencing Skills	30:11:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
36	Change Management Skills	01:12:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
37	Managing Talents	01:12:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
38	Designing Succession Plans	02:12:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
39	HR Analytics	02:12:2023	3 Hour(s) Hour(s)	Zoom	1,500	1
40	Certified Human Resource Business Partner	04:12:2023	5 Day(s) Day(s)	Mombasa	60,000	6
41	Leading Change in a Turbulent Environment	04:12:2023	5 Day(s) Day(s)	Naivasha	60,000	6
42	Knowledge Management for HR Professionals	11:12:2023	5 Day(s) Day(s)	Naivasha	60,000	6
43	Transformational Industrial Relations & Employee Relations	18:12:2023	5 Day(s) Day(s)	Naivasha	60,000	6

**THE COSTS INDICATED ARE NOT INCLUSIVE OF; VAT, TRANSPORT AND ACCOMMODATION**